

GLOSSARY OF IVLP TERMINOLOGY

Councils for International Visitors (CIVs)

Community-based affiliates, or Councils for International Visitors, are predominantly volunteer organizations [501 C (3)], which develop the participants' programs at the local level. Often these organizations are referred to as Local Sponsors.

DoS Overseas Missions

Public Affairs Sections are the sections of the U.S. embassies and consulates that handle public diplomacy activities including media relations and international exchanges. Each embassy prepares an annual plan, which identifies specific goals to be accomplished in the host country. The plans usually are organized around major foreign policy objectives such as national security, economic prosperity, American citizens and borders, law enforcement, democracy and human rights, humanitarian response, and global issues: environment, population, health, and mutual understanding. This plan is a starting point for designing most IVLP programs. Responsibility for nominating participants rests with the overseas missions.

ECA/PE/V Program Officers

ECA/PE/V program officers coordinate all planning, design, implementation and evaluation phases of IVLP programs and serve as liaisons with overseas missions. ECA/PE/V program

officers approve all IVLP nominations submitted by missions. Throughout the development of the program the award recipient should maintain close contact with the appropriate ECA/PE/V program officer. ECA/PE/V program officers exercise final authority in approving program design, pace, itinerary, and budget.

Electronic National Program Agency (eNPA)

The software application that allows NPAs to share information and data electronically through the EVDB-e and with the CIVs as well as produce a national program book and other supporting documents (e.g., evaluations, appointment requests and confirmations, participant welcome letters and various mailing labels) generated directly into Microsoft Word.

English Language Officers and Interpreters (ELOs/Is)

English Language Officers and Interpreters are assigned to accompany groups and individuals. These officers are professionals under contract with the Department of State's Office of Language Services. The ECA/PE/V program officer selects them in cooperation with the Office of Language Services. English Language Officers' and/or Interpreters' duties include interpreting during meetings and free time, facilitating contacts with Americans, assisting with travel and program logistics, and bridging cultural gaps. ELOs/Is are the principal link with the participant during program travel. They must submit a written report to the DoS at the conclusion of each program.

Exchange Visitor Database (EVDBe)

The International Visitor Leadership Program's administrative database.

National Council for International Visitors (NCIV)

The NCIV is a national network of individual members, national program agencies, and over 90 community-based organizations throughout the United States. These non-profit groups design and implement professional programs and provide cultural activities and home hospitality opportunities for foreign leaders, specialists, and international scholars. DoS and NPAs rely on the community-based affiliates of NCIV to develop and implement programs throughout the country as local hosts of International Visitors.

National Program Agencies (NPA)

IVLP programs are developed by private nonprofit organizations called National Program Agencies. These organizations coordinate the programs based on themes proposed by ECA/PE/V or DoS overseas missions. Organizations receiving cooperative agreements through the assistance award competition will become National Programming Agencies.

Office of International Visitors (ECA/PE/V)

The Office of International Visitors, Bureau of Educational and Cultural Affairs, is divided into four divisions: Regional Programs, Multi-Regional Programs, Voluntary Visitors, and Community Resources. The Regional Programs and Voluntary Visitors divisions are organized into geographic areas.

